



Charfield Primary School



Special Educational Needs Guide for Parents



**Striving For Excellence
Learning For Life**

WWW.CHARFIELDSCHOOL.ORG.UK

People who can help you:

Class teacher	
SENCO	Mrs Sue Fleming
Headteacher	Mr Lawday
SEN Governor	Mrs Nicola Bartrop
LA Governor	Mrs Rebecca Curtis
Parent Governor	Mrs Louise Tulley

Other sources of information

[Charfield School SEN Policy- available from school office](#)

[Parent Partnership Service](#)

[Tel - 0117 9897725](#)

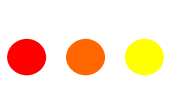


Charfield Primary School

Wotton Road
Charfield
GL12 8TG

Phone: 01454 260518

Email: Charfieldprimary.school@southglos.gov.uk



Aims: To include all children and identify their needs as soon as possible. To provide the opportunities to help them achieve their potential and learn for life.



What does Special Educational Needs (SEN) mean?

- A child whose ability needs special provision
- A child who shows persistent patterns of disturbance

A disability or illness needing special provision

What should we do if we think our child has SEN?

- **Talk to your child's class teacher who may re-assure you**

If she is concerned she may monitor your child for a period of time and talk to Headteacher and SENCO (Special Educational Needs Co-ordinator) about your child

What happens if the class teacher thinks our child has SEN?

- **Your child may work in a Catch Up group**

The class teacher may ask you to pop in for a chat and explain that we feel that your child would benefit from being on the SEN Register.

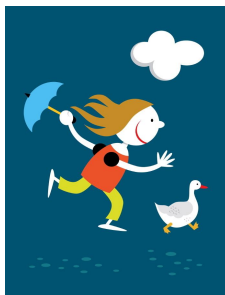
What does that mean?

- To start with your child will get support through **School Action (SA)** which means that your child will have an Individual Education or Behaviour Plan (IEP/IBP)
- If your child makes little or no progress at SA, (s)he may be moved to **School Action+ (SA+)**, which means the school will ask for more advice from people like the school nurse or speech therapist
- If your child has complex needs, (s)he may have special provision through a **Statement**.

What is an IEP?

- It is a written contract drawn up between the class teacher, SENCO, parents/ carers and your child
- It will consist of 2,3 or 4 targets for your child to try and meet and how (s)he will be supported to achieve the target

You will be invited in at the end of term to review the IEP and offered ideas as to how you can help your child at home



How will my child get support in school?

- In the class, working at a level to suit your child, either in a group or one-to-one with the class teacher, learning support assistant or SENCO
- In a different room,

working at a level to suit your child, either in a group or one-to-one with the class teacher, learning support assistant or SENCO

How will we know how well our child is doing?

- **Meetings with the class teacher and/or SENCO**
 - **End of year reports**
 - **Reviews of IEPs**
- Movement on the SEN register.

What should we do if we have a complaint?

- See your child's class teacher
- Inform the Headteacher and/or SENCO
- Put your concerns in writing to the Headteacher and Governing Body
- Follow Charfield School Complaints Procedure (available from school office).

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